

Human Services Board Agenda - Jefferson County
Jefferson County Courthouse, 311 S Center Ave, Room 205
Jefferson, WI 53549

Date: Tuesday, June 14, 2022, **Time:** 4:00 p.m.

Topic: Human Services Board Meeting

Join Zoom Meeting

<https://zoom.us/j/94280034464?pwd=dkZGanZ1TFNTV1M0QlhVpVGpzS2JnZz09>

Meeting ID: 942 8003 4464

Passcode: 750434

+13126266799 US (Chicago)

Committee Members:

Jones, Dick (Chair)
Kutz, Russell (Vice Chair)
Racanelli, Gino
Nsibirwa, Sira

Wineke, Michael
Lund, Kirk
Mirk, Alice

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Review of the June 14, 2022, Agenda
5. Public Comment *(Members of the public who wish to address the Board on specific agenda items must register their request at this time.)*
6. Approval of May 10, 2022, Board Minutes
7. Communications
8. Review of the April 2022 Financial Statement
9. Discuss and Approve May 2022 Vouchers
10. Discuss and Approve Kindness and Caring in Action Award Recipients
11. Discuss and Approve Ellen Sawyers and Janet Sayre-Hoeft 7/1/2022 to the ADRC Advisory Committee
12. Discussion and Possible Action on New 2022 Professional Service Contracts *(Psychosexual Evaluations & Adult Alt Care)*
13. Update on Baby Formula Recall and Shortage: Information for WIC and Foodshare Members
14. Discuss the Public Hearing & Review Board Policies
15. Public Hearing – Human Services Department 2023 Budget
16. Adjourn

Next Scheduled Meetings:

Tuesday, July 12, 2022, at 8:30 a.m.

Tuesday, August 9, 2022, at 8:30 a.m.

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Special Needs Request - Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours before the meeting at 920-674-7101 so appropriate arrangements can be made.

County Board Supervisors attending meetings remotely shall have the same rights and privileges as they would have when appearing in person. The official meeting will be convened at the location on the meeting agenda. If appearing remotely, it is the responsibility of the member to maintain audio and video connectivity with the official meeting site. If connectivity is lost, but the physical location of the meeting maintains a quorum, the meeting may continue in the discretion of the chair. Members attending remotely must be able to be heard, and when video is available to the member attending remotely, seen by Committee members and public who are present at the physical location of the meeting. Loss of connectivity will result in the member being considered absent from that portion of the meeting after connectivity is lost.

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
May 10, 2022

Board Members Present in Person: Richard Jones, Russell Kutz, and Michael Wineke

Board Members Present via Zoom: Gino Racanelli, Sira Nsibirwa, and Alice Mirk

Others Present: Director Kathi Cauley; Deputy Director Brent Ruehlow; Administrative Services Division Manager Brian Bellford; Administrator Ben Wehmeier; and Office Manager Kelly Witucki

1. CALL TO ORDER

Mr. Jones called the meeting to order at 8:30 a.m.

2. ROLL CALL/ESTABLISHMENT OF QUORUM

Lund absent/Quorum was established.

3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW

Ms. Cauley certified that we are in compliance.

4. REVIEW OF THE MAY 10, 2022, AGENDA

Mr. Jones moved agenda item #12 to be after agenda item #9.

5. ELECTIONS OF BOARD OFFICERS – CHAIR AND VICE CHAIR

Ms. Cauley asked for nominations for Chair.

Mr. Wineke nominated Richard Jones.

No other nominations were made.

Motion passed unanimously.

Mr. Jones asked for nominations for Vice Chair.

Mr. Jones nominated Russell Kutz.

Mr. Wineke seconded the nomination.

No other nominations were made.

Motion passed unanimously.

6. PUBLIC COMMENTS

No Comments

7. APPROVAL OF THE APRIL 12, 2022, BOARD MINUTES

Mr. Jones made a motion to approve the April 12, 2022, board minutes, with a change to the roll call as Mr. Jones was listed both in person and via zoom. Mr. Jones was in person.

Ms. Mirk made a motion to approve the April 12, 2022, board minutes.

Mr. Wineke seconded.

Motion passed unanimously.

8. COMMUNICATIONS

Ms. Cauley reported that there are several handouts in the board packet this month.

1. Mental Health Awareness Calendar

2. An article that appeared in the Jefferson County Daily Union regarding the services and treatment that we offer.

3. An article from the Greater Watertown Health Foundation regarding the CRP Program and some of their outcomes.

9. REVIEW AND DISCUSSION ON NEW AGENDA FORMAT

Ms. Cauley stated that this would be a great time to change the format and bring the board more in-depth information regarding the programs offered at Human Services. This month is Mental Health month, so you will hear presentations from two of our mental health teams. Last month was Child Abuse Prevention month, so you heard from the Child Protective Services team. Economic Support will present in July, ADRC will present in September, and Administration will present in October. We will no longer have the division updates. Ms. Cauley will cover those under the director's report and answer any questions that the board may have.

10. REVIEW OF THE MARCH 2022 FINANCIAL STATEMENT

Ms. Cauley reviewed the March financial statement (attached) and reported that we are projecting a positive year-end fund balance of \$1,783,845. This balance includes \$1,000,000 from our reserve carryover but excludes any prepaid or other carryover adjustments. This early in the year, most projected are still weighted toward the budget, and very volatile.

11. DISCUSS AND APPROVE APRIL 2022 VOUCHERS

Mr. Bellford reviewed the summary sheet of vouchers totaling \$517,649.00 (attached).

Mr. Kutz made a motion to approve the April 2022 vouchers totaling \$517,649.00.

Mr. Wineke seconded.

Motion passed unanimously.

12. PRESENTATION AND DISCUSSION ON MENTAL HEALTH SERVICES

Ms. Cauley reported that May is Mental Health Awareness Month. Two staff from the Crisis Services team and two staff from our School Mental Health program presented to the board. Kim Propp is our Emergency Mental Health Crisis Services Manager, and Art Leavens, our Emergency Mental Health Worker discussed what a day at Human Services looks like for them. Our two School Psychotherapists, Jamie Tegt and Kelly North presented to the board what role their positions play in the Jefferson County School Districts.

13. DISCUSSION AND POSSIBLE ACTION ON THE 2022 PROFESSIONAL SERVICE CONTRACTS (CHILD ALT CARE, RESPITE CARE, COUNSELING AND THERAPEUTIC SERVICES AND PROTECTIVE PLACEMENT/RESPITE)

Ms. Cauley reported that we have five new service providers. (attached)

Ms. Mirk made a motion to approve the contracts as listed.

Mr. Nsibirwa seconded.

Motion passed unanimously.

14. DISCUSSION AND POSSIBLE ACTION OF APPOINTMENT OF CAROL BATTENBERG TO NUTRITION PROJECT COUNCIL FOR SECOND TERM

Mr. Jones made a motion to approve the appointment as presented.

Mr. Racanelli seconded.

Motion passed unanimously.

15. DISCUSSION AND POSSIBLE ACTION OF APPOINTMENT OF ALICE MIRK TO THE AGING & DISABILITY RESOURCE CENTER

Mr. Wineke made a motion to approve the appointment as presented.

Mr. Kutz seconded.

Motion passed unanimously.

16. QUESTIONS AND ANSWERS ON THE HUMAN SERVICES 2021 ANNUAL REPORT

Ms. Cauley presented our 2021 annual report.

17. DISCUSS POTENTIAL AGENDA ITEMS FOR THE JUNE BOARD MEETING AND PUBLIC HEARING

- Board nominations

18. DIRECTOR'S REPORT

Ms. Cauley reported on the following items:

- WCHSA is working on state budget items for next year. Behavioral Health Policy Advisory is asking for CSP and Crisis to be fully funded.
- Employee Appreciation Luncheon is June 22.
- We continue to work with Fort HealthCare on Sober Living Homes.
- We currently have two psychotherapist positions open with our Outpatient Clinic.
- Key outcome indicators are all being met.

19. ADJOURN

Mr. Racanelli made a motion to adjourn the meeting.

Mr. Kutz seconded.

Motion passed unanimously.

Meeting adjourned at 9:45 a.m.

Minutes prepared by:

Kelly Witucki
Office Manager
Human Services

NEXT BOARD MEETING

Tuesday, June 14, 2022, at 4:00 p.m.

Jefferson County Courthouse County Board Room 205
311 S Center Ave, Jefferson, WI 53549

Financial Statement Summary

April, 2022

We are projecting a positive year-end fund balance of \$1,420,186. This balance includes \$1,00,000 from our reserve carryover but excludes any prepaid or other carryover adjustments.

Summary of Variances:

Revenue: Overall, revenues are projected to be unfavorable by \$1,529,619.

- CCS revenues are projected to be under budget by \$862,757. Because of unfilled positions, we are projecting \$3,204,188 in CCS revenue from MA, while our 2021 budget was \$4,066,945. We are projecting limited CCS WIMCR revenue this year, as we had a CCS payback last year.
- CSP revenue is also projected to be under budget by \$199,168, because of vacant positions.
- Outpatient Clinic revenue is projected to be under budget by \$138,900, because of vacant positions.
- The ADRC has also seen turnover and vacancies, leading to decreased revenue and expense projections. Currently, ADRC revenue is projected to be under budget by \$89,914.
- At this point, we are projecting limited revenue from the Congregate Site meals. Two Congregate Sites opened back up in April 2022. Our current projection shows Site Meal revenue under budget by \$113,514, while the Home Delivered Meal revenue is over budget by \$102,495
- CLTS revenue is projected to be over budget by \$614,391. This is consistent with expenses and the trend we have seen of rising costs and revenue.
- MA revenue from hospitalizations is also projected to be under budget by \$100,944, which is an improvement from last month.

Expenditures: Overall, expenses are projected to be favorable by \$3,444,641.

- **Salary expenses are projected to be under budget by \$1,882,011:** This is because of numerous vacant or unfilled positions. Many of the teams with variances have revenue offsets, and they have been noted above (CCS, CSP, Clinic, CLTS, and ADRC). We have had significant turnovers and vacancies on numerous teams including the CPS, Economic Support, and Mgmt/Admin

The table below summarizes the key differences at this point.

WAGES	YTD	Projection	Budget	Variance
BH Clinic	737,203	2,231,984	2,840,627	(608,643)
CPS/Intake	673,508	2,080,524	2,205,720	(125,196)
CSP	328,808	986,423	1,192,495	(206,072)
CCS	625,601	1,876,802	2,303,035	(426,233)
Economic Support	426,375	1,279,126	1,369,210	(90,084)
ADRC	171,657	509,991	652,036	(142,045)
Aging/Transportation Programs	212,785	638,354	616,834	21,520
CLTS	240,717	722,151	791,935	(69,784)
Early Intervention (B3)	114,403	343,210	350,495	(7,285)
Management/Overhead	400,245	1,200,735	1,345,619	(144,884)
Lueder House	91,734	275,201	363,216	(88,015)
PSSF/CST/Wrap	27,279	81,836	77,126	4,710
Total Wages/Salary	4,050,315	12,226,337	14,108,348	(1,882,011)

- **Fringes and benefit expenses are projected to be under budget by \$582,583.**
- **Children Alternate Care expenses are projected to be under budget by \$699,838.** This projection includes Shelter and Detention costs. It also includes placements at the Central Wisconsin Center, which we budgeted through carryover. As shown on the Alternate Care summary, we do have several RCC placements at this time.
- **Hospital/Detox is projected to be over budget (unfavorable) by \$110,120 (Net basis):**

	Budget	Actual	Projection
Revenue	\$400,000	\$99,685	\$299,056
Expenditures	\$1,230,000	\$375,420	\$1,126,259
Net	\$(830,000)	\$(275,735)	\$(827,203)

The March 2022 State Institute bill was \$97,383. The April bill was \$17,228.

Additionally, we have placements at the Central Wisconsin Center. These costs were budgeted via our carryover. The April and May bills were \$16,971 and \$29,982, respectively.

- **CLTS expenses are projected to be over budget by \$718,177:** This is consistent with the trend of increased services.
- **Children’s COP expenses are projected to be over budget \$36,068.** This includes both our CLTS MOE and our recreational purchases.
- **HDM Nutrition Expenses are projected to be over budget by \$181,312.** This is offset, in part, by Congregate Meals, which are projected to under budget by \$115,837. These numbers are very uncertain at this point, as we just opened two Meal Sites, and we expect the projections to change significantly.

- **Costs related to the HOPE (housing) program are projected to be over budget by \$152,748**, as the need for housing services has expanded exponentially.
- **Other Contracted Services are projected to be over budget by \$174,093**. This includes various contractor costs, including those in the TSSF program, which are projected to over budget by \$131,208. Increased costs this program means we are keeping kids in-home and out of more expensive foster care, group home, or RCC placements.
- **Operating Reserve:** We are projecting a year-end balance of \$1,000,000 in the operating reserve this year.

BEHAVIOR HEALTH DIVISION: Projected unfavorable balance of \$271,053. While revenue is down across most programs, so are expenses. WIMCR revenue is still uncertain and projected to be low at this point. Hospitalization expenses continue to be high.

CHILDREN & FAMILY DIVISION: Projected favorable balance of \$623,169, because of reduced alternate care costs and staffing/positions. CLTS expenses are overbudget at this point, and that is offset by increased revenue projections.

ECONOMIC SUPPORT DIVISION: Projected favorable balance of \$40,972. We did receive an RMS payment of \$29,872 in March 2022. We also have additional ARPA funding that is to be spent by September 30, 2022.

AGING & ADRC DIVISION: Projected unfavorable balance of \$59,980. Reduced ADRC revenue is offset by reduced costs. The variance is due primarily to increased transportation and meal contracts.

ADMINISTRATIVE DIVISION: Projected unfavorable balance of \$87,078, because of reduced staffing costs, as well as capital and IT projects.

OPERATING RESERVE: Projected favorable balance of \$1,000,000.

Statements are unaudited.

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT
STATEMENT OF REVENUES & EXPENDITURES
 Projection based on April 2022 - Financial Statements

SUMMARY

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
Federal/State Operating Revenues	2,610,538	3,491,004	6,101,543	19,824,292	6,929,377	19,258,513	20,788,132	(1,529,619)
County Funding for Operations (tax levy & transfer in)	2,972,022	0	2,972,022	8,929,321	2,995,873	8,987,619	8,987,619	0
Total Resources Available	5,582,560	3,491,004	9,073,564	28,753,613	9,925,250	28,246,132	29,775,751	(1,529,619)
Total Adjusted Expenditures	8,541,219	969,292	9,510,511	27,195,942	10,321,555	28,410,569	31,360,374	2,949,805
OPERATING SURPLUS (DEFICIT)	(2,958,659)	2,521,712	(436,947)	1,557,670	(396,304)	(164,437)	(1,584,623)	1,420,186
Balance Forward from 2021-Balance Sheet Operating Reserve	0		0	1,166,829		0	0	0
NET SURPLUS (DEFICIT)	(2,958,659)	2,521,712	(436,947)	2,724,499	(396,304)	(164,437)	(1,584,623)	1,420,186

REVENUES

STATE & FEDERAL FUNDING

MH & AODA Basic County Allocation	385,000	266,256	651,256	1,953,768	650,426	1,953,768	1,951,277	2,491
Children's Basic County Allocation	340,583	117,350	457,933	1,373,800	457,933	1,373,800	1,373,800	0
Children's L/T Support Waivers	0	776,036	776,036	2,378,567	585,047	2,197,541	1,755,141	442,401
Behavioral Health Programs	15,005	79,763	94,768	444,645	224,235	443,567	672,704	(229,137)
Community Options Program	13,400	59,306	72,706	218,118	72,706	218,118	218,118	0
Aging & Disability Res Center	(4)	326,306	326,302	1,022,970	356,276	978,913	1,068,827	(89,914)
Aging/Transportation Programs	238,126	(20,144)	217,982	968,221	336,359	898,908	1,009,077	(110,169)
Project YES!	0	0	0	0	0	0	0	0
Youth Aids	287,041	(66,310)	220,731	719,116	221,104	662,192	663,313	(1,121)
IV-E Legal and Legal Rep	6,997	0	6,997	66,980	22,912	68,978	68,735	243
Children & Families	111,915	146,912	258,827	402,480	137,858	447,789	413,575	34,215
I.M. & W-2 Programs	70,237	658,298	728,535	1,737,041	540,563	1,563,058	1,621,690	(58,632)
Client Assistance Payments	32,181	37,082	69,262	254,108	68,000	207,787	204,000	3,787
Early Intervention	54,076	8,063	62,139	185,373	55,188	186,418	165,564	20,854
Total State & Federal Funding	1,554,557	2,388,919	3,943,476	11,725,188	3,728,607	11,200,838	11,185,821	(5,836)

COLLECTIONS & OTHER REVENUE

Provided Services	590,929	886,556	1,477,486	5,883,617	2,341,373	5,446,454	7,024,118	(1,577,663)
Child Alternate Care	26,284	0	26,284	165,980	58,333	78,852	175,000	(96,148)
Adult Alternate Care	44,623	0	44,623	173,099	66,667	133,870	200,000	(66,130)
Children's L/T Support	186,571	0	186,571	795,028	360,418	1,253,243	1,081,253	171,990
1915i Program	0	22,645	22,645	279,059	60,000	241,135	180,000	61,135
Donations	49,976	0	49,976	141,069	70,205	231,435	210,614	20,821
Cost Reimbursements	46,374	4,884	51,258	154,422	48,210	150,986	144,631	6,355
Other Revenues	111,223	188,000	299,223	506,831	195,565	521,699	586,696	(64,997)
Total Collections & Other	1,055,981	1,102,086	2,158,067	8,099,104	3,200,770	8,057,674	9,602,311	(1,544,637)

TOTAL REVENUES

2,610,538	3,491,004	6,101,543	19,824,292	6,929,377	19,258,513	20,788,132	(1,550,473)
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EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>WAGES</u>								
Behavioral Health	737,203	10,000	747,203	2,107,259	923,061	2,231,984	2,840,627	(608,643)
Children's & Families	673,508	20,000	693,508	2,027,113	690,687	2,080,524	2,205,720	(125,196)
Community Support	328,808	0	328,808	993,781	397,498	986,423	1,192,495	(206,072)
Comp Comm Services	625,601	0	625,601	1,740,852	732,769	1,876,802	2,303,035	(426,233)
Economic Support	426,375	0	426,375	1,403,292	456,403	1,279,126	1,369,210	(90,084)
Aging & Disability Res Center	171,657	0	171,657	545,552	217,345	509,991	652,036	(142,045)
Aging/Transportation Programs	212,785	0	212,785	546,219	205,611	638,354	616,834	21,520
Childrens L/T Support	240,717	0	240,717	573,115	263,569	722,151	791,935	(69,784)
Early Intervention	114,403	0	114,403	325,427	116,832	343,210	350,495	(7,285)
Management/Overhead	400,245	0	400,245	1,119,073	448,540	1,200,735	1,345,619	(144,884)
Lueder Haus	91,734	0	91,734	297,660	121,072	275,201	363,216	(88,015)
Safe & Stable Families	27,279	0	27,279	73,571	25,709	81,836	77,126	4,710
Supported Emplmt	0	0	0	0	0	0	0	0
Total Wages	4,050,315	30,000	4,080,315	11,752,913	4,599,096	12,226,337	14,108,348	(1,882,011)
<u>FRINGE BENEFITS</u>								
Social Security	296,801	0	296,801	864,671	341,473	889,313	1,024,419	(135,106)
Retirement	253,154	0	253,154	757,754	292,327	758,804	876,981	(118,177)
Health Insurance	921,260	0	921,260	2,456,139	1,033,279	2,760,330	3,099,836	(339,506)
Other Fringe Benefits	73,058	0	73,058	211,504	42,746	169,630	159,424	10,206
Total Fringe Benefits	1,544,273	0	1,544,273	4,290,068	1,709,824	4,578,077	5,160,660	(582,583)
<u>OPERATING COSTS</u>								
Staff Training	58,230	0	58,230	162,640	24,687	141,233	82,171	59,063
Space Costs	132,404	0	132,404	353,402	103,557	397,213	310,670	86,543
Supplies & Services	537,639	11,837	549,476	1,611,614	430,790	1,531,389	1,294,519	236,870
Program Expenses	151,555	0	151,555	458,867	128,493	464,341	385,480	78,860
Employee Travel	21,944	0	21,944	53,117	25,994	65,832	81,381	(15,549)
Staff Psychiatrists & Nurse	131,364	0	131,364	402,701	140,575	394,092	421,724	(27,632)
Birth to 3 Program Costs	64,820	0	64,820	200,619	70,233	194,459	210,700	(16,241)
Busy Bees Preschool	568	0	568	570	367	1,705	1,100	605
Other Operating Costs	6,409	0	6,409	98,257	4,167	19,228	12,500	6,728
Year End Allocations	(26,248)	(63,014)	(89,262)	(212,190)	(49,116)	(359,438)	(107,547)	(251,891)
Capital Outlay	53,303	0	53,303	51,061	67,836	221,035	203,509	17,526
Total Operating Costs	1,131,989	(51,177)	1,080,812	3,180,658	947,582	3,071,088	2,896,207	174,881
<u>BOARD MEMBERS</u>								
Per Diems	1,265	0	1,265	3,960	1,455	3,795	4,365	(570)
Travel	0	0	0	425	82	0	246	(246)
Training	0	0	0	0	0	0	0	0
Total Board Members	1,265	0	1,265	4,385	1,537	3,795	4,611	(816)

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
<u>CLIENT ASSISTANCE</u>								
Donation Expenses	4,908	0	4,908	5,006	0	14,725	0	14,725
Medical Asst. Transportation	0	0	0	0	0	0	0	0
Energy Assistance	0	0	0	70,947	0	0	0	0
Kinship & Other Client Assistance	58,835	0	58,835	161,356	50,900	176,506	152,700	23,806
Total Client Assistance	63,743	0	63,743	237,309	50,900	191,230	152,700	38,530
<u>MEDICAL ASSISTANCE WAIVERS</u>								
Childrens LTS	108,667	710,752	819,420	2,327,089	580,027	2,458,259	1,740,082	718,177
Total Medical Assistance Waivers	108,667	710,752	819,420	2,327,089	580,027	2,458,259	1,740,082	718,177
<u>COMMUNITY CARE</u>								
Supportive Home Care	10,806	0	10,806	30,629	15,995	32,418	47,986	(15,568)
Guardianship Services	38,420	0	38,420	72,783	28,589	115,259	85,766	29,493
People Ag. Domestic Abuse	6,704	0	6,704	19,992	6,667	20,000	20,000	0
Family Support	0	0	0	0	0	0	0	0
Transportation Services	18,665	0	18,665	48,556	22,667	85,996	68,000	17,996
Other Community Care	165,086	25,000	190,086	641,103	240,157	735,749	720,470	15,280
Elderly Nutrition - Congregate	2,694	0	2,694	7,735	10,238	7,389	30,713	(23,324)
Elderly Nutrition - Home Delivered	96,222	189	96,411	250,531	69,582	297,218	208,746	88,472
Elderly Nutrition - Other Costs	216	0	216	24	2,400	648	7,200	(6,552)
Total Community Care	338,813	25,189	364,002	1,071,353	396,293	1,294,678	1,188,880	105,797
<u>CHILD ALTERNATE CARE</u>								
Foster Care & Treatment Foster	102,092	0	102,092	502,830	253,333	306,275	760,000	(453,725)
Intensive Comm Prog	0	0	0	0	0	0	0	0
Group Home & Placing Agency	12,031	10,000	22,031	208,166	91,667	106,031	275,000	(168,969)
Child Caring Institutions	237,870	0	237,870	323,900	186,667	619,426	560,000	59,426
Detention Centers	8,250	0	8,250	22,650	20,000	24,750	60,000	(35,250)
Correctional Facilities	46,387	0	46,387	0	36,667	46,387	110,000	(63,613)
Shelter & Other Care	41,469	5,270	46,739	159,752	59,308	140,216	177,923	(37,707)
Total Child Alternate Care	448,098	15,270	463,368	1,217,299	647,641	1,243,085	1,942,923	(699,838)
<u>HOSPITALS</u>								
Detoxification Services	19,655	5,000	24,655	41,034	10,000	73,965	30,000	43,965
Mental Health Institutes	350,765	0	350,765	1,213,756	400,000	1,052,294	1,200,000	(147,706)
Other Inpatient Care	0	0	0	0	0	0	0	0
Total Hospitals	370,420	5,000	375,420	1,254,790	410,000	1,126,259	1,230,000	(103,741)
<u>HS RESERVE FUND</u>								
Operating Reserve	0	0	0	0	333,333	0	1,000,000	(1,000,000)

OTHER CONTRACTED

Adult Alternate Care (Non-MAW)
 Family Care County Contribution
 1915i Program
 IV-E TPR
 Emergency Mental Health
 Work/Day Programs
 Ancillary Medical Costs
 Miscellaneous Services
 Prior Year Costs
 Clearview Commission

Total Other Contracted

TOTAL EXPENDITURES

	Y-T-D @ Ledgers	Adjust -ments	Y-T-D Projection	Prior Y-T-D Projection	Prorated Budget	Year End Projection	2022 Budget	Year End Variance
Adult Alternate Care (Non-MAW)	87,519	0	87,519	139,358	58,600	256,282	175,800	80,482
Family Care County Contribution	0	208,366	208,366	625,097	208,366	625,098	625,097	1
1915i Program	98,513	25,892	124,404	290,966	106,344	369,964	319,032	50,932
IV-E TPR	77,569	0	77,569	224,373	73,315	232,706	219,946	12,760
Emergency Mental Health	16,488	0	16,488	7,649	30,286	49,463	90,857	(41,394)
Work/Day Programs	0	0	0	0	0	0	0	0
Ancillary Medical Costs	64,977	0	64,977	295,560	88,227	269,235	264,680	4,555
Miscellaneous Services	138,053	0	138,053	275,829	79,787	413,455	239,362	174,093
Prior Year Costs	519	0	519	0	0	1,556	0	1,556
Clearview Commission	0	0	0	1,246	396	0	1,188	(1,188)
Total Other Contracted	483,636	234,258	717,894	1,860,079	645,321	2,217,760	1,935,963	281,797
TOTAL EXPENDITURES	8,541,219	969,292	9,510,511	27,195,942	10,321,555	28,410,569	31,360,374	(2,949,805)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on April 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Behavior Health							
65000 BASIC ALLOCATION	3,766,624	4,898,864	1,132,240	4,095,157	5,302,756	1,207,598	75,358
65003 LUEDER HAUS	32,691	561,827	529,136	151,000	660,016	509,016	(20,121)
65004 UWW QTT	36,786	36,786	0	0	0	0	0
65007 EMERGENCY MENTAL HEALTH	183,322	1,155,445	972,123	258,753	1,089,533	830,780	(141,343)
65008 CRISIS INNOVATION	0	8,779	8,779	10,000	104,534	94,534	85,755
65010 HOPE (MHBG SUPPL)	3,822	234,344	230,522	41,582	77,775	36,193	(194,330)
65011 MENTAL HEALTH BLOCK	16,162	16,162	0	25,797	63,375	37,578	37,578
65025 COMMUNITY SUPPORT PROGRAM	695,832	1,679,120	983,287	895,000	1,946,188	1,051,188	67,900
65027 COMP COMM SERVICE	3,259,188	3,231,721	(27,467)	4,231,945	3,866,428	(365,518)	(338,051)
63027 FAMILY CENTERED THERAPY	0	59,233	59,233	0	172,484	172,484	113,251
65031 AODA BLOCK GRANT	109,299	109,299	0	109,299	109,860	561	561
65035 AODA BLOCK GRANT SUPPLEMENTAL	5,624	5,624	0	78,695	78,695	0	0
65032 OPIOID GRANT	139,148	115,037	(24,111)	187,042	197,821	10,779	34,891
65043 COMMUNITY MENTAL HEALTH	97,609	0	(97,609)	97,609	0	(97,609)	0
65044 CCISY CRISIS GRANT	49,463	49,463	0	108,680	108,240	(440)	(440)
65063 1915i PROGRAM (CRS)	241,135	372,701	131,566	180,000	319,032	139,032	7,466
65034 WATERTOWN FOUNDATION TIC	187	187	0	0	0	0	0
66000 DONATIONS	1,060	588	(472)	0	0	0	472
Total	8,637,953	12,535,182	3,897,228	10,470,560	14,096,735	3,626,175	(271,053)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on April 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Children & Families							
65001 CHILDREN'S BASIC ALLOCATION	1,556,601	2,056,625	500,024	1,678,324	2,737,858	1,059,534	559,510
65002 KINSHIP CARE	147,600	151,358	3,758	144,000	144,000	0	(3,758)
65005 YOUTH AIDS	700,648	1,432,335	731,687	678,532	1,577,638	899,106	167,419
65006 YOUTH AIDS - STATE CHARGES	0	46,387	46,387	0	110,000	110,000	63,613
63105 DOJ: DIVERSIONARY PROGRAMMING	0	0	0	0	0	0	0
60683 CITIZEN'S REVIEW PANEL	5,543	5,543	0	10,000	10,000	0	0
63612 IN HOME SAFETY SERVICES	79,000	245,260	166,260	102,600	152,097	49,497	(116,763)
63112 PARENTS SUPPORTING PARENTS	167,904	163,772	(4,132)	183,831	198,543	14,712	18,844
65009 YA EARLY & INTENSIVE INT	45,379	231,137	185,758	46,501	201,593	155,092	(30,665)
63110 CHILDREN COURT IMPROVEMENT PROGRAM	1,646	1,646	0	0	0	0	0
65121 CHILDREN'S COP	218,118	286,003	67,885	218,118	249,935	31,817	(36,068)
65020 DOMESTIC ABUSE	0	20,000	20,000	0	20,000	20,000	0
65021 SAFE & STABLE FAMILIES	69,312	149,704	80,392	62,586	139,595	77,009	(3,383)
65036 SACWIS	0	9,676	9,676	0	9,676	9,676	0
65040 CHILDRENS LTS WAIV-DD	3,470,785	3,728,492	257,707	2,856,394	3,104,599	248,205	(9,503)
65067 COMMUNITY RESPONSE GRANT	5,032	184,791	179,759	6,030	197,909	191,879	12,120
63111 FOSTER PARENT RETENTION	189	1,273	1,084	12,000	12,000	0	(1,084)
65068 FOSTER PARENT TRAINING	2,516	12,455	9,939	3,034	7,585	4,551	(5,388)
65060 IV-E CHIPS LEGAL	31,457	120,987	89,531	30,765	113,946	83,181	(6,350)
65070 IV-E TPR	24,212	60,531	36,319	32,300	85,000	52,700	16,381
65069 LEGAL REP: TPR	0	0	0	0	0	0	0
65079 LEGAL REP: CHIPS	13,309	51,187	37,879	5,670	21,000	15,330	(22,549)
65080 YOUTH DELINQUENCY INTAKE	0	979,319	979,319	0	976,168	976,168	(3,151)
65082 AUTISM	0	1,005	1,005	0	7,933	7,933	6,928
65175 EARLY INTERVENTION (BIRTH TO 3)	203,825	744,654	540,830	190,847	780,739	589,892	49,062
63176 B3: PARENTS AS TEACHERS	0	0	0	0	0	0	0
63175 B3: SED INNOVATION	0	1,014	1,014	0	0	0	(1,014)
63188 CHILD CARE COUNTS	25,729	25,729	0	0	0	0	0
65105 KINSHIP ASSESSMENTS	9,402	9,402	0	9,114	9,114	0	0
65120 COORDINATED SERVICE TEAM	60,000	87,893	27,893	60,000	104,478	44,478	16,586
63120 CST SUPPLEMENT	0	0	0	0	0	0	0
65188 BUSY BEES PRESCHOOL	3,675	51,667	47,992	3,000	21,825	18,825	(29,167)
65189 INCREDIBLE YEARS	1,250	54,501	53,251	0	42,499	42,499	(10,752)
66000 DONATIONS	6,437	14,137	7,699	0	0	0	(7,699)
Total	6,849,567	10,928,484	4,078,917	6,333,645	11,035,731	4,702,085	623,169

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on April 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

Program	Annual Projection			Budget			Variance
	Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy	
Economic Support Division							
65051 INCOME MAINTENANCE	1,398,118	2,071,827	673,709	1,467,409	2,159,808	692,399	18,690
65053 CHILD DAY CARE ADMIN	150,951	4,363	(146,588)	134,286	5,773	(128,513)	18,075
65057 ENERGY PROGRAM	0	0	0	0	0	0	0
65071 CHILDREN FIRST	927	0	(927)	2,491	0	(2,491)	(1,565)
65073 FSET	3,661	0	(3,661)	8,389	0	(8,389)	(4,728)
65100 CLIENT ASSISTANCE	10,500	0	(10,500)	0	0	0	10,500
Total	1,564,157	2,076,189	512,033	1,612,576	2,165,581	553,005	40,972
Aging Division & ADRC							
65012 ALZHEIMERS FAM SUPP	9,151	9,151	0	40,000	40,000	0	0
65046 ADRC - DBS	0	193,511	193,511	0	191,331	191,331	(2,180)
65047 ADRC - DCS	0	2,790	2,790	0	108,538	108,538	105,748
65048 AGING/DISABIL RESOURCE	978,913	729,007	(249,906)	1,068,827	757,969	(310,858)	(60,952)
65075 GUARDIANSHIP PROGRAM	0	20,475	20,475	0	27,050	27,050	6,575
65076 STATE BENEFIT SERVICES	46,284	101,837	55,553	54,024	100,955	46,931	(8,621)
65077 ADULT PROTECTIVE SERVICES	56,827	67,041	10,214	55,537	63,714	8,177	(2,037)
65078 NSIP	19,672	47,892	28,220	20,108	20,108	0	(28,220)
65151 TRANSPORTATION	288,892	455,149	166,257	257,837	427,873	170,036	3,779
65152 IN-HOME SERVICE III-D	1,418	1,575	158	7,560	8,130	570	413
65154 SITE MEALS	18,486	20,771	2,285	132,000	136,608	4,608	2,323
65155 DELIVERED MEALS	404,495	495,958	91,463	302,000	314,646	12,646	(78,817)
65157 SENIOR COMMUNITY SERVICES	7,986	7,986	0	7,986	7,986	0	0
65158 ELDER ABUSE	25,025	184,779	159,754	25,025	151,368	126,343	(33,411)
65159 III-B SUPPORTIVE SERVICE	93,018	102,834	9,816	125,000	135,601	10,601	784
65162 APS SUPPLEMENT COVID-19	0	0	0	0	0	0	0
65163 TITLE III-E (FAMILY CAREGIVER SUPPORT)	20,131	25,163	5,033	67,000	88,100	21,100	16,067
65195 VEHICLE ESCROW ACCOUNT	17	8,200	8,183	0	8,200	8,200	17
63010 MOBILITY MANAGER	90,000	114,598	24,598	72,000	115,150	43,150	18,552
65176 ADRC COVID VACCINATION	0	0	0	0	0	0	0
66000 DONATION	-	0	0	0	0	0	0
Total	2,060,314	2,588,716	528,402	2,234,904	2,703,326	468,422	(59,980)

JEFFERSON COUNTY HUMAN SERVICES DEPARTMENT State of Program Projection based on April 2022 Revenue & Expenditures Financial Statement

Summary Sheet

() Unfavorable

	Program	Annual Projection			Budget			Variance	
		Revenue	Expenditure	Tax Levy	Revenue	Expenditure	Tax Levy		
Administrative Services Division									
	65187	UNFUNDED SERVICES	11,756	45,549	33,794	13,200	35,446	22,246	(11,548)
	63101	COUNTY OWNED HOUSING	12,435	23,231	10,796	0	5,000	5,000	(5,796)
	65190	MANAGEMENT	0	0	0	0	0	0	(0)
	65200	OVERHEAD AND TAX LEVY	9,109,950	(0)	(9,109,950)	9,110,866	123,247	(8,987,619)	122,331
	65200	Overhead Cleared	0	0	0	0	0	0	0
	65210	CAPITAL OUTLAY	0	212,835	212,835	0	195,309	195,309	(17,526)
	22101	COVID-19	0	382	382	0	0	0	(382)
		Balance Sheet Non Lapsing Funds	0	0	0	0	0	0	0
Total		Administrative Services Division	9,134,140	281,998	(8,852,143)	9,124,066	359,001	(8,765,065)	87,078
Human Services Reserve Fund									
	63001	Operating Reserve	0	0	0	0	1,000,000	1,000,000	1,000,000
		Reserve Fund	0	0	0	0	1,000,000	1,000,000	1,000,000
GRAND Total			28,246,132	28,410,569	164,437	29,775,751	31,360,374	1,584,623	1,420,186

Note: Variance includes Non-Lapsing from Balance Sheet

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
January-22					
Foster Care	39	1,121	\$54,333	\$48	\$1,393
Group Home	0	0	\$0	\$0	\$0
Kinship Care	44	1,328	\$12,852	\$10	\$292
Subsidized Guardianship	14	434	\$5,851	\$13	\$418
RCC's	4	124	\$65,359	\$527	\$16,340
RCC's - Out of State	0	0	\$0	\$0	\$0
Total January 2022	101	3007	\$ 138,394	\$46	\$1,370
	2022 YTD Avg. per Month		\$138,394		
	2021 YTD Avg. per Month (thru January 2021)		\$108,557		
February-22					
Foster Care	36	976	\$46,603	\$48	\$1,295
Group Home	0	74	\$0	\$0	\$0
Kinship Care	43	1,183	\$12,675	\$11	\$295
Subsidized Guardianship	14	392	\$5,851	\$15	\$418
RCC's	4	112	\$59,434	\$531	\$14,858
RCC's - Out of State	0	0	\$0	\$0	\$0
Total February 2022	97	2737	\$124,562	\$46	\$1,284
	2022 YTD Avg. per Month		\$131,478		
	2021 YTD Avg. per Month (thru February 2021)		\$106,308		
March-22					
Foster Care	32	910	\$39,772	\$44	\$1,243
Group Home	1	18	\$4,512	\$251	\$4,512
Kinship Care	41	1,271	\$12,300	\$10	\$300
Subsidized Guardianship	16	476	\$6,436	\$14	\$402
RCC's	4	124	\$65,759	\$530	\$16,440
RCC's - Out of State	0	0	\$0	\$0	\$0
Total March 2022	94	2799	\$128,778	\$46	\$1,370
	2022 YTD Avg. per Month		\$130,578		
	2021 YTD Avg. per Month (thru March 2021)		\$105,675		

Children - Alternate Care Costs

Type of Placement	# of Children	# of Days	Cost	Cost per Day	Cost Per Child
April-22					
Foster Care	32	890	\$40,349	\$45	\$1,261
Group Home	1	30	\$7,519	\$251	\$7,519
Kinship Care	41	1,230	\$12,300	\$10	\$300
Subsidized Guardianship	17	486	\$6,830	\$14	\$402
RCC's	3	90	\$47,320	\$526	\$15,773
RCC's - Out of State	0	0	\$0	\$0	\$0
Total April 2022	94	2726	\$114,317	\$42	\$1,216
	2022 YTD Avg. per Month		\$126,513		
	2021 YTD Avg. per Month (thru April 2021)		\$102,442		
		Projected 2022 Cost	\$1,518,154		
		2022 Budget	\$1,739,000		
		(includes kinship not detention/shelter)			

**Detox/AODA CBRF
Jefferson County - HSD**

Detox Facility	Clients *	Comments	Billed YTD **	Days **
Tellurian Community	18	March 2022	\$28,300	44
Matt Talbot Recovery	0	April 2022	\$0	0
Exodus Recovery House	2	April 2022	\$1,752	48
Nova Counseling	0	April 2022	\$0	0
Lutheran Social Services	1	March 2022	\$1,798	32
Catholic Charities	2	April 2022	\$2,998	41
Friends of Women	1	March 2022	\$1,380	25
Arbor Place	1	April 2022	\$3,636	36
Mooring House	1	April 2022	\$1,500	30
WisHope	1	April 2022	\$1,939	59
Blandine House	5	April 2022	\$6,094	277
All - April 2022	32	2022 total through April	\$49,397	592
All - April 2021	23	2021 total through April	\$25,903	199

* Count is based on Unduplicated Clients.

** Count is based on bills paid to-date with a service date in Comments column.

*** Don't have all billings in for those still showing March

Costs by Month

Month	Detox	AODA
January	\$4,092	\$5,799
February	\$10,627	\$6,283
March	\$14,263	\$6,248
April - estimated	\$12,445	\$5,276
May - estimated	\$10,357	\$3,049
June		
July		
August		
September		
October		
November		
December		

Total Estimated Costs for 2022 (Thru May) \$65,033

Total Costs for 2021 (Thru May) \$34,116

KINDNESS AND CARING IN ACTION AWARD

NOMINATION FORM

Thank you for taking the time to recognize a Jefferson County Human Services employee who has gone above and beyond to show kindness, caring and compassion to the people of Jefferson County.

Nominations are accepted year-round, and nominations received after June 12, 2022, will be considered next year, so the Human Services Board has time to fully consider nominations.

If you need more space, please feel free to attach a separate piece of paper.

ABOUT YOU (THE NOMINATOR)

Name* Anna Falci Date* 6/5/22

Email* annaf@jeffersoncountywi.gov Phone* 920-674-8199

ABOUT THE PERSON YOU ARE NOMINATING (THE NOMINEE)

Name* Stacey Palermo

Email* staceyp@jeffersoncountywi.gov Phone* 920-674-1131

The ideal nomination tells a story, i.e., a specific problem or event and how the nominee transformed the situation). We aren't looking for information about how amazing the nominee is as a human (they are!). The goal is to inspire others and to recognize the person's individual story.

Stacey is a Family Centered Treatment Psychotherapist with CCS. Stacey was assigned to work with a family who was referred to the program multiple complex reasons, including; ongoing physical abuse, police contact, running away, avoidance of home, suicidal ideation and strained family relationships. This family had difficulty trusting human services and had worked with two previous CCS staff whom they did not feel comfortable with. Multiple super-staffings, including various department managers occurred to try to address the complex needs of this family. Stacey was assigned to implement FCT and had numerous barriers to overcome, these included; building trust with this family, addressing immediate safety concerns, working towards reunification and therapeutically addressing generational trauma patterns in the family.

Stacey had to have many difficult conversations with this family around safety concerns while developing trust. Stacey's genuine, open and caring personality and communication style assisted with this. More so, Stacey spent many long evening hours, away from her own family, to work with this family on skill building and implementation. She responded to crisis situations when they occurred to coach the family in implementing their new skills. This aided in several diversions to respite/hospitalizations/potential out of home placements. In November 2021 the family had 11 EMH contacts. They enrolled in FCT in December 2021 and have not had any EMH contacts since then (there was appropriate voluntary hospitalization supported by Dr. Haggart in March 2022).

Stacey's clinical skills aided her in forming a connection with this family and working through past trauma they have experienced, however, her ability to connect, empathize, validate and think dialectically were all very evident.

How did the Nominee improve the situation or address the need? We are especially interested in hearing about ways that the Nominee is finding a kind, caring, or compassionate response to a problem, when it may have been easier to give up.

Stacey's resounding clinical skills and abilities aided her in engaging with this family, however, more notably was her ongoing empathy, perseverance and dialectical thinking has been evidenced by the family's engagement. There are certainly times when it would have been easy for Stacey to become defensive, judgmental and discouraged, however, she continued to meet this family's distrust of the system with kindness and patience. She utilized the FCT model as well as elements of TEAM-CBT to foster a relationship with this family. For example, when Stacey first began working with this family there were several tense team meetings where Stacey assisted with having very difficult discussions with the family about how their actions were impacting each other's well being. Stacey did so despite the reactivity that this family had in the past to these meetings and discussions. Through her perseverance and kindness she was able to have these discussions that were successful. More importantly, she was able to help the family change their maladaptive behaviors and stop the cycle of generational physical abuse. It would have been easy and understandable for Stacey to feel avoidant of these discussions and the reactivity of this family. Stacey's passion for FCT and the compassionate way in which she approached this family made all the difference in the lives of this family.

What was the outcome of the Nominee's work? How does this situation look now? Is this work ongoing? Has the Nominee's work inspired more change in this area?

This family is currently working through the final stage of Family Centered Treatment. They are expected to discharge successfully in June! There have not been any reports of physical abuse since engaging in FCT. Moreso, there has not been any police contact, running away, ongoing EMH contact, placement outside of the home or long term respite uses. This family has had 100% attendance at our DBT-A Family Skills Group and they are the most engaged and active participants in group. They come prepared to share weekly in group skills that they are implementing in the home. They have developed a strong therapeutic alliance with Stacey and are filled with hope for the future. Their discharge from FCT will be bittersweet because of the relationship they have developed with Stacey, however, they have reported to me the changes that their family has experienced have been profound and transformational.

Stacey has implemented FCT to fidelity and has continued to share her progress with the FCT and CCS team. These changes have also been shared with other departments within JCHS that this family works with. The success of this family has truly inspired and motivated the FCT team to remain dedicated to the implementation of this evidenced based model. At times, working with families in constant crisis can be emotionally taxing. The dedication, kindness and caring that Stacey has showed this family has been evidenced by the transformation in this family. Stacey has presented clinical conceptualizations of this case monthly to the team and has been able to share these changes. This has inspired the team to continue to persevere when times are difficult or seem hopeless.

This family will continue to receive CCS services. Stacey has connected the family with Long Term Care for the identified CCS consumer and has worked with the family, school, police, CHIPS team and intake to ensure that stepdown services are in place to continue support this family.

REFERENCES, I.E. NOMINATION SUPPORTER We ask that you provide at least one reference to support the story you told above. That's someone else with knowledge or information about the impactful thing that the nominee did to inspire this nomination. There's space to provide additional references if you wish.

#1 (required)

Name* Tiffany Congdon

Email* tiffanyc@jeffersoncountywi.gov Phone* 920-674-1949



WISCONSIN DEPARTMENT
of HEALTH SERVICES

News Release

For Immediate Release

May 19, 2022

Contact: Elizabeth Goodsitt/Jennifer Miller 608-266-1683

DHS Provides Tips for Families During National Infant Formula Shortage

In response to the ongoing national infant formula shortage, the Wisconsin Department of Health Services (DHS) has tips for families dealing with the shortage and struggling to find substitute formulas.

“This is a very stressful time for a lot of Wisconsin families, and we want to make sure they have the information they need so they can keep their babies healthy and well-fed with suitable substitutes if they can’t find their usual brand of formula,” said Wisconsin DHS Secretary-designee Karen Timberlake. “In many cases, babies on standard formulas can switch to any formula that’s available, including store brands. If your baby takes a specialized formula, it’s best to talk to your family’s pediatrician about the best substitute for your child.”

View the entire [news release](#).

You signed up to receive [Wisconsin Department of Health Services News Releases](#). If you have a question, do not reply directly to this message. Email the [Communications Team](#) or call the media line at 608-266-1683.



Baby Formula Recall and Shortage

Feeding Your Child During the Baby Formula Recall and Shortage

There is a national shortage of baby formula. This situation has caused many families stress and might be overwhelming. This email gives you resources to help navigate this difficult time.

In February, [Abbott issued a recall of their powder formulas](#). Since the recall happened, other companies that make and distribute baby formula have not been able to keep up with demand.

What to do if you can't find formula

Many babies on standard formulas can switch to any formula that's available, including store brands. This could be a good option for a few days while trying to find your baby's normal formula.

If you're having trouble finding formula, check smaller stores or drug stores. They may have more stock than big stores.

If you don't have formula, or don't have enough, talk with your child's health care provider or [WIC clinic](#) before feeding them something other than formula. To prevent health problems for your baby, here are some things you should not do:

- Never water down baby formula or make your own.
- Do not give your child cow's milk before they are 1 year old.

For more information, read [this interview](#) with a doctor from the American Academy of Pediatrics.

Here are some resources about breastfeeding and breastmilk:

- If you want to breastfeed or delay weaning, visit our [breastfeeding webpage](#) for information and support.
- If you are looking for breastmilk donations, visit the [Mother's Milk Bank of the Western Great Lakes website](#).
- If you are considering using breastmilk that is not from a certified milk bank, make sure the donor is a trusted family member or friend. Ideally, donors should be tested to make sure they are free of any illnesses they could pass along. Find more [guidance on breastmilk substitutes](#) from the Academy of Breastfeeding Medicine.

Using WIC and FoodShare to buy formula

DHS aims to support families who buy food using Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) or FoodShare throughout this shortage.

- WIC is offering as many formula substitutions as possible during this time. You can find the most current [list of formula substitutes](#) in English and Spanish on our website.
 - FoodShare never limits the brands you can buy.

Shopping online may help you find formula without traveling. Also, some online stores may have more formula in stock right now than their local locations. FoodShare members can use their benefits to shop online at the websites for the stores listed below:

- ALDI
- Amazon
- Meijer
- Miller and Son's Supermarket
 - Schnuck's Market
 - Walmart
- Woodman's Markets

Some stores offer curbside pick-up or delivery. FoodShare members will need to use another form of payment for any fees (like for delivery) or non-food items. If you need help with online ordering, calling the store is the best place to start. If you need help with your QUEST card, call QUEST Card Service at 877-415-5164.

Food pantries, charitable organizations, and others may be able to help with formula as well. [WIC clinics](#) can help connect you to local food pantries.

We know this is a stressful and difficult time for families. For social and emotional support, check out [Resilient Wisconsin](#).

Please do not reply directly to this email message. If you have a question, please contact us at DHSDMSCommunications@dhs.wisconsin.gov.

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From: Elizabeth Chilsen <ElizabethC@jeffersoncountywi.gov>

Sent: Wednesday, May 25, 2022 12:20 PM

To: Kathi Cauley <KathiC@jeffersoncountywi.gov>; Brent Ruehlow <BrentR@jeffersoncountywi.gov>

Subject: Formula information

Hello Kathi,

Here is some information below from the state WIC and DHS. I also want to add our perspective here in Jefferson County. At this time, mainly WIC families are calling us and we have not had a lot of calls from the general public. With that said, our county is affected like the rest of the state – the shelves are bare and when they get formula in, it goes quickly. We have had some folks call and state they have gone to at least 18 different stores in our county and surrounding area and still couldn't find the needed formula for her baby. WIC is allowing a lot of substitutions (which are also scarce), but they can't just buy any of them, we have to change their benefits to match the type they find. So what happens is - they are in the store, find a brand of formula there, call us from the store and have us change their benefits so they can buy it. They will sit at the store and wait for us to call them back – there is desperation. 😞

Here is information from our Friday Morning Report this morning:

On May 19th, Department of Health Services (DHS) posted a news release that provides tips for families during the national infant formula shortage. DHS is also sending additional communications with key messaging from the new release to a variety of partners and providers to assist them when working with families during the shortage. Also, there is a daily WIC Director meeting with FNS to provide the status of the formula supply here in Wisconsin. This is a real and concerning problem and unfortunately, there is not a perfect solution. Please continue to assist families the best you can in finding formula during this challenging time. Wisconsin WIC has added as many substitutions as we can to increase the chances participants can find something at the store. Thank you all for the work you are doing to support Wisconsin WIC families. (Malone)

<https://www.dhs.wisconsin.gov/news/releases/051922.htm>

We are handling all calls coming in and using the key messaging and recommendations from the DHS.
DHS recommends families dealing with the shortage:

- *Do not water down or dilute formula to stretch it out. This prevents babies from getting nutrients that they need.*
- *Do not make homemade formulas. This is unsafe and will not meet a baby's nutritional needs.*
- *Avoid giving babies cow's milk, goat's milk, or plant-based milk until they are at least one year-old, as these milks lack minerals and proteins and can give babies digestive issues. In rare emergency situations, whole cow's milk [can be given\(link is external\)](#) to infants over 6 months-old, but parents and caregivers should consult with their child's health care provider first.*
- *Check smaller stores and drug stores. They may have more stock than big stores.*
- *Search store websites before going in person. And make sure to shop at reputable retailers or pharmacies.*

- *Check food pantries, charitable organizations, and others that may be able to help. [WIC \(Women, Infants, and Children's program\) clinics](#) can help connect people to local food pantries.*
- *Buy only the formula needed in the immediate future and avoid stockpiling. This helps ensure other families have access to critical formula for their infants and allows manufacturers and retailers adequate time to restock shelves.*
- *Work with health care providers to use [Abbott's Urgent Product Requests\(link is external\)](#) process to find specialty formulas.*
- *Families with questions or concerns should contact their pediatrician or their [WIC clinic](#).*

Elizabeth Chilsen, RN, MSN, CBE-MC

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Click [here](#) to visit our COVID-19 dashboard and view resources
<https://www.facebook.com/JeffersonCountyHealth>

POLICY STATEMENT FOR FUNDING REQUESTS MADE TO THE HUMAN SERVICES BOARD

Each year the Jefferson County Human Services Board must plan, review and recommend an annual budget to the County Administrator and County Board. As part of this process a public hearing is held in order for the Board to consider funding requests and other concerns or suggestions.

The Human Services Board has adopted the following guidelines when considering funding requests:

- Organizations requesting funding must make an appearance before the Human Services Board at a Public Hearing or other designated time and provide their funding requests in written form prior to the Board's final Budget deliberations.
- Funding requests must clearly demonstrate that their programs or services offer benefit to the Human Services Department and coincide with the mission and purpose of the Department.
- All individuals served by program proposals must be Jefferson County residents.
- Organizations that are funded must be willing to cooperate and collaborate with the Human Services Department and accept guidance on the use of funds if deemed appropriate by the Human Services Board.
- Organizations that are funded will not rely on a County allocation as their total operational Budget.



Wellbeing for our Youngest Children: Infant Mental Health Endorsement

Since January, early care specialists from Dodge and Jefferson Counties have gathered monthly to work toward the Infant Mental Health (IMH) Endorsement®. This professional credential is granted by the [Wisconsin Alliance for Infant Mental Health \(WAIMH\)](#), and recognizes proficiency in Culturally Sensitive, Relationship-Focused Practice Promoting Infant Mental Health.

Essentially, that means helping children from birth to age five to:

- Experience, regulate and express emotions,
- Form close and secure relationships, and
- Explore the environment and learn
- ... all within the context of family, community and culture.

To earn this credential, professionals must complete a detailed process that focuses on education, work experiences, specialized training and reflection. While professionals may individually work toward endorsement, the group meetings were an opportunity to learn together, discuss and share experiences.

The group meetings were made possible by support from the Greater Watertown Community Health Foundation, organized as part of the Every Child Thrives vision of building strong families and supporting social-emotional wellbeing in children. May 10th was the group's final meeting, and participants reflected on their experience.

Wisconsin Alliance for
Infant Mental Health



"I looked into doing this on my own over a year ago and I got overwhelmed," says Allison Navin, Resource Network Coordinator with Watertown Family Connections. "To find a group, and the added support of someone coming from WAIMH to answer questions, made it less intimidating."

"I feel that it validated all of my years of experience and continuing education," says Missy Kueht-Becker, Speech-Language Pathologist with Rehab Resources in Jefferson and Dodge Counties. "It made me realize how much of what I practice pertains to infant mental health. It all weaves together. Infant Mental Health is all that we do to create good bonding."

"Everybody here has a lot to offer," says Leah Reimer, Early Intervention Teacher with Jefferson County Human Service's Birth to Three program. "Being able to recognize the importance of Infant Mental Health and to relay that info to my families is super important."

IMH Endorsement® is relevant for professionals across disciplines including early care and education, prevention and early intervention, home visitors, medical providers, child welfare workers, mental health clinicians, policymakers, researchers and others. For more information about Infant Mental Health in Wisconsin, visit wiamh.org.

We would like to extend our congratulations to those who participated:

Trina Huessner, Speech Therapist, [Rehab Resources](#)
Maureen Hack, Occupational Therapist, [Rehab Resources](#)
Carole Feller, Physical Therapist, [Rehab Resources](#)
Missy Kueht-Becker, Speech Therapist, [Rehab Resources](#)
Elizabeth Boucher, Program Manager, [Jefferson County Birth to Three Program](#)
Tonya Buskager, Early Childhood Teacher, [Jefferson County Birth to Three Program](#)
Leah Reimer, Early Childhood Teacher, [Jefferson County Birth to Three Program](#)
Steffani Evans, Service Coordinator, [Jefferson County Birth to Three Program](#)
Carolina Reyes, Service Coordinator, [Jefferson County Birth to Three Program](#)
Allison Navin, Family Resource Coordinator, [Watertown Family Connections](#)
Tricia Peterson, Owner/Director, [Future All Stars Academy](#)
Stacy Tesch, Early Childhood Teacher, [Future All Stars Academy](#)

Grant Announcements

Open Grants Focus on Improving Community Health for All

GWCHF is currently accepting proposals for four open grant cycles.

Changemaker Grants provide support for agencies working to improve health equity for those they serve, while focusing on the social determinants of health.

Capacity Building Grants are for agencies looking to advance their missions by developing leadership skills or strengthening organizational efforts.

Health Equity Spark Grants spark community learning, reflection and dialogue on the topics of equity, diversity and inclusion.

Community Collaboration Grants provide support for partnerships that enhance community spaces where individuals can be active together.

Submitted proposals must directly support the communities served by the school districts of Dodgeland, Hustisford, Ixonia, Jefferson, Johnson Creek, Lake Mills, Waterloo and Watertown.

To date, the Foundation has invested more than \$14 million in its five strategic, child-focused priorities: Strong Families; Kindergarten Readiness; School Success; Social Emotional Wellbeing; and Healthy Eating/Active Living.

[Apply for Grants](#)

Related Articles (click on the links to read)

Study Finds Americans Eat Food of Mostly Poor Nutritional Quality – Except at School - TuftsNow

Beyond Chicken Nuggets: Protein-Rich Alternatives for Picky Eaters
- HealthyChildren.org

InBrief: Early Childhood Mental Health - Center on the Developing Child, Harvard University



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